



Management 1 Tri-Cities Realty & Property Management

5208 Madrid Lane, Pasco, WA 99301
800-205-M1TC -- M1TC.com

Property TO-DO List

If you have repairs or work you would like us to do for you, please provide item list in priority, whether or not estimates are required, and any notes or specific details. Return to M1TC as soon as possible.

Priority	Tasks	Estimate Required?	Notes	Complete
H I G H	1. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	2. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	3. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	4. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	5. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
M E D	1. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	2. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	3. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	4. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	5. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
L O W	1. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	2. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	3. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	4. _____	<u>Y/N</u>	_____	<input type="checkbox"/>
	5. _____	<u>Y/N</u>	_____	<input type="checkbox"/>

Owner Name: _____ Date _____

Signature: _____